

TRACKING RESOLUTIONS

Growth and Prosperity Overview and Scrutiny Panel

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
26 Jan 2009 / 55b	It was <u>resolved</u> that a Task and Finish group, comprising of six Members (3 Conservative, 3 Labour) would be set up to investigate the two 'red' risk items highlighted by the Audit Committee.	<p>The Democratic Support Team Leader informed Members that on 18 December 2008 the Audit Committee had resolved to refer 2 'red' risk items (Operational Risk Management Update Report) to the Overview and Scrutiny Commission. At the Overview and Scrutiny Commission on 22 January 2009, the 'red' risk items were referred to this Panel for investigation; this item was tabled at the meeting.</p> <p>The Business Manager for Development raised an issue as to whether the two red risk items were within the Panel's terms of reference and was informed by the Democratic Support Team leader that this would be clarified. Only one Labour Group member wished to be a member of the Task and Finish Group so the Democratic Support Team Leader advised the Panel that non Sustainable Communities Members, if they had a particular interest or expertise in the issue, could be a part of the Task and Finish Group.</p>	Helen Rickman – Dem Support	<p>Councillors K Foster, Coker, Smith, McDonald, Roberts and Delbridge were selected for the Hoe Foreshore T+F group and a meeting to discuss the PID took place in March 09 with Gill Peele, Mike Hocking, Judith Shore, Nick Jones and Councillors K Foster and Coker in attendance.</p> <p>A meeting was set for the T+F group on 1 June 09 however this was postponed due to risk assessments not being completed. A T+F Group meeting took place on 3 July 2009; Councillor Viney replaced Councillor K Foster as chair. The minutes were attached to the Panel's 20 July 2009 agenda.</p> <p>It was resolved that a site visit would take place in August 2009 and members would report back to the Panel on 28 September.</p> <p>At its meeting on 20 July, the Panel agreed that the matter of the maintenance of parks and playgrounds environment should be re-activated until a satisfactory response was received.</p> <p><u>At its 28 Sep 09 meeting, it was resolved under minute 19, Tracking Resolutions, that the Panel recommend to the Management Board that the Parks/Playgrounds Risk Assessment be transferred to the Customers and Communities OSP Panel for further consideration as it was now their new terms of reference. This was approved by the Management Board on 4 Nov 09.</u></p> <p>At its 19 Feb 09 Meeting, the Chair informed the Panel that a site visit for the Hoe Foreshore Task and Finish Group took place on 4 February 2010; the majority of red risks originally highlighted by the Audit Committee on 18 December 2008 had been rectified however it was expected that all remedial works would be completed by the end of February 2010. The diving board that was originally identified as a red risk had been dismantled.</p> <p><u>The updated risk assessment had been received by the Democratic Support Officer and a final Task and Finish Group meeting would be arranged to aim to close this piece of scrutiny.</u></p>	June/July 2010

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
20 July 2009 / 9	Resolved to request that the possibility of Councillor representation on Destination Southwest be looked into.			<p>Waiting for a response from DSW.</p> <p>At its 28 Sep 09 meeting it was resolved under minute 19 – Tracking Resolutions that the Panel agreed to raise the issue of DSW funding and representation with the Director for Development and Regeneration and the Assistant Director for Economic Development at the next meeting (should they be able to attend). The Panel would then consider whether they wished to invite the Director of DSW to a future meeting.</p> <p>Tracking Resolutions, Destination Southwest would be an item on the next agenda. The Business Manager is to brief the Director/Assistant Director for Development & Regeneration on the issues surrounding funding and representation and will arrange for either a) attendance at the next meeting or b) a written response.</p> <p>At 7 December 09 meeting it was resolved that the AD for Development and Regeneration (Economic Development) be invited to attend a future meeting once the DSW strategy had been completed, in order to provide the panel with an update.</p> <p>At its 19 February 2010 meeting, the Business Manager for Development and Regeneration informed the Panel that Destination South West would not be added to the Panel's agenda until the tourism strategy had been completed.</p> <p><u>On 22 March 2010 meeting, the Panel was informed that Destination South West would remain on the Panel's tracking resolutions until the Tourism Strategy had been completed.</u></p>	End 2010?
7 Dec 2009 / 42	The Panel considered the option to appoint a co-opted representative and <u>resolved</u> that this would be considered again at the next meeting after the Director for Development & Regeneration had helped to present his plans for the delivery of the future growth agenda.			<p>At its 7 December 2009 meeting, the Panel considered the option to appoint a co-opted representative and <u>resolved</u> that this would be considered again at the next meeting after the Director for Development & Regeneration had helped to present his plans for the delivery of the future growth agenda.</p> <p>This item was removed from 19 February 2010 meeting due to the full agenda.</p> <p><u>On 22 March 2010 meeting it was resolved that the panel defer this item until the first meeting of the municipal year.</u></p> <p>This has been added to 14 June agenda.</p>	

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
19 Feb 2010 / 50	<p>Local Development Framework Annual Monitoring Report.</p> <p>Resolved that the Growth and Prosperity Overview and Scrutiny Panel –</p> <p>5) request further clarification from officers regarding Core Strategy 9.1 and the status of Devonport Primary School;</p> <p>6) request a response regarding concerns about the provision of community infrastructure in areas of the city where additional housing development is planned.</p>		Paul Barnard – AD for Planning Services	<p>This was discussed at 22 March 2010 meeting under tracking resolutions; the Panel was informed under minute 68 (vii) that the request for information regarding the Local Development Framework Annual Monitoring Report would be submitted to Members by the end of March 2010.</p> <p><u>This information has been emailed to panel Members.</u></p>	End March 2010

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
19 Feb 2010 51	<p>Plymouth City Council Housing Services. <u>Recommended</u> that –</p> <p>1) the Panel explore and review key areas of strategic housing, specifically Choice Based Letting and the private renting sector in order to identify how both areas are working;</p> <p>2) the Panel host two presentations by Plymouth Community Homes on the delivery of the transfer promises;</p> <p>3) the Panel host a review of Plymouth Community Homes twice yearly;</p> <p>4) a monitoring report on Devon Choice Lettings be incorporated into the Panel's future work programme;</p> <p>5) the Panel receive a report from the Peer Challenge on private rental;</p> <p>6) the Panel lead the scrutiny engagement with all services that fall under strategic housing;</p> <p>7) the Strategic Review of Homelessness and Housing Advice services be incorporated into the Panel's future work programme;</p>	<p>The Assistant Director for Strategic Housing and the Cabinet Member for Planning, Strategic Housing and Economic Development provided the Panel with an update on Plymouth City Council's Housing Service (as set out in the agenda, pages 123-134).</p>		<p>On 3 March 2010 Overview and Scrutiny Management Board meeting it was resolved under minute 94a that:</p> <p>1. with regard to Growth & Prosperity OSP draft minute no. 51 – Plymouth City Council Housing Services –</p> <p>a. in line with the scrutiny terms of reference, it be confirmed that the Growth & Prosperity OSP is the main panel for considering strategic housing issues;</p> <p>b. officers be requested to liaise with the Monitoring Officer to establish what was formally agreed when the housing stock was transferred to Plymouth Community Homes regarding scrutiny of the service;</p> <p>c. the Support Services OSP join with the Growth & Prosperity OSP to help with scrutiny of homelessness and housing needs issues;</p> <p>d. the Growth & Prosperity OSP invite the Chair and Vice-Chair of the Support Services OSP to meet with the Cabinet Member for Planning, Strategic Housing and Economic Development to discuss how best to take scrutiny of housing issues forward;</p> <p><u>The above resolutions were reported to the Growth and Prosperity OSP Panel on 22 March meeting. The Panel was informed that the recommendations submitted to the Management Board regarding Plymouth Housing Services would be followed up at the first meeting of the new municipal year once membership for the Panel had been agreed.</u></p>	

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
22 March 2010 / 63 (2+3)	<p>Growth and Regeneration Agenda.</p> <p>Resolved that –</p> <ol style="list-style-type: none"> 2. the Director for Development and Regeneration provide Members with the procedure for charging at specific car parks in Plymouth; 3. the Assistant Director for Planning Services provide Members with a breakdown in costs of the 800m investment in the city, between private and public sector finance. 	The Director for Development and Regeneration and the Assistant Director for Planning Services provided the Panel with an update on the Growth and Regeneration agenda.	Anthony Payne / Paul Barnard	This information has been emailed to Panel members.	

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
22 March 2010 / 61 (iii)	<p>Feedback from the Overview and Scrutiny Management Board.</p> <p>(iii) 'minute 94a (c and d) from 3 March 2010 Overview and Scrutiny Management Board be checked for accuracy as it was thought that Customers and Communities OSP were to work with the Growth and Prosperity OSP and not Support Services OSP.</p>	<p>The Business Manager for Development provided the Panel with feedback from the 3 March 2010 Overview and Scrutiny Management Board.</p> <p>The Panel was informed that –</p> <p>(i) in response to recommendations regarding Plymouth City Council Housing Services (minute 51) from 19 February 2010 Growth and Prosperity Overview and Scrutiny Panel it was resolved that –</p> <p>(a) in line with the scrutiny terms of reference, it be confirmed that the Growth & Prosperity OSP is the main panel for considering strategic housing issues;</p> <p>(b) officers be requested to liaise with the Monitoring Officer to establish what was formally agreed when the housing stock was transferred to Plymouth Community Homes regarding scrutiny of the service;</p> <p>(c) the Support Services OSP join with the Growth & Prosperity OSP to help with scrutiny of homelessness and housing needs issues;</p> <p>(d) the Growth & Prosperity OSP invite the Chair and Vice-Chair of the Support Services OSP to meet with the Cabinet Member for Planning, Strategic Housing and Economic Development to discuss how best to take scrutiny of housing issues forward;</p>		<p>The minutes of 3 March 2010 Overview and Scrutiny Management Board were approved as accurate at 31 March 2010 meeting; therefore the resolution stands.</p>	May 2010

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
7 Dec 09	39	<p>Corporate Improvement Priorities –</p> <p><u>Resolved</u> that the Head of Transport Strategy be requested to return to the 25 January 2010 meeting to discuss further what measures need to be undertaken to progress Accessibility Action Plan targets.</p>		<p>The Head of Transport Strategy has been invited to 25 January 2010 meeting.</p> <p>This item was removed from 19 February 2010 agenda as it was already full however has been added to 22 March 2010 agenda.</p> <p>This item was discussed at 22/3/10 meeting under Accessibility Planning (minute 64). It was <u>Resolved</u> that Accessibility Planning be added to a future agenda in the autumn and that the Assistant Director for Transport provide members with a response with regards to the suggestion that Milehouse Park and Ride incorporate parking for staff and visitors to Derriford Hospital.</p> <p>This was emailed to Members on 20 May 2010.</p>	25 Jan 2010

Overview and Scrutiny Management Board

Date/min number	Resolution / Recommendation	Explanation / Minute	Response	Explanation
3 February 2010 Management Board. Minute 80a	<p><u>Resolved</u> that –</p> <p>1. The following recommendations be approved –</p> <p>Customers & Communities OSP recommendations from minutes 57, 58, 60 and 61.</p>	<p>25 January 2010 Customers and Communities OSP.</p> <p><u>Recommended</u> to the Overview and Scrutiny Management Board that –</p> <p>1. the lead for the Events Strategy – Coherent Marketing Strategy (joint task and finish group) is reallocated to the Growth and Prosperity Overview and Scrutiny Panel;</p> <p>2. Councillor McDonald represents the Customers and Communities Overview and Scrutiny Panel on the joint task and finish group.</p> <p>Explanation - The Customers and Communities OSP found that there was no events strategy and had some concerns about a possible lack of co-ordination in terms of the advertisement and marketing of events which take place in Plymouth, some investigation is required to find out whether or not there is an issue and whether or not an events strategy is necessary</p>	<p>(Draft response for approval)</p> <p>The Growth and Prosperity Overview and Scrutiny Panel would like clarification on whether the issue is one which still requires investigation and if so would like more specific information the findings of the Customers and Communities OSP.</p>	

Date/min number	Resolution / Recommendation	Explanation / Minute	Response	Explanation
31 March 2010 Management Board	<u>Resolved</u> that the Plympton Area Committee draft minute 58, to approve the recommendation to add the scrutiny of the Community Events and Road Closure Policy to the Growth and Prosperity OSP work programme under CIP 11.	<p><u>Plympton Area Committee – 8 March 2010.</u></p> <p>Minute 58. The Committee received a written report regarding community events and road closures. Questions were raised regarding the current policy, the need for community hosts to take out insurance, health and safety checks and possible costs incurred.</p> <p><u>Recommended</u> Plympton Area Committee request that the Overview and Scrutiny Management Board consider an appropriate panel to scrutinise the current Community Events and Road Closure Policy, specifically with regards to the cost of closing roads for charitable events.</p>		
31 March 2010 Management Board	<u>Resolved</u> that the Customers and Communities OSP recommendation draft minute 79, that the tree strategy is added to the Growth and Prosperity OSP work programme, is approved.	<p><u>29 March 2010 – Customers and Communities OSP</u></p> <p><u>Recommended</u> to the Overview and Scrutiny Management Board that the tree strategy is allocated to the Growth and Prosperity Overview and Scrutiny Panel and is removed from the (Customers and Communities) Panel's work programme.</p> <p>Explanation – the Customers and Communities OSP were concerned that there was a back log of work in relation to trees and that further consideration should be given as to whether or not a tree strategy is required</p>	(Draft response for approval) The Growth and Prosperity Overview and Scrutiny Panel would like clarification on whether the issue is one which still requires investigation and if so would like more specific information the findings of the Customers and Communities OSP	

Grey = Completed (once completed resolutions have been noted by the panel they will be removed from this document)

Red = Urgent – item not considered at last meeting or requires an urgent response